

FEE: \$50 00

CHANGE OF USE/OCCUPANCY
BOROUGH RIVERDALE ORDINANCE NO. 149-31

This application must be filed ten (10) days prior to a hearing date. The application will be deemed complete at the regular meeting and will be heard that night, if not complete, it will be carried for a maximum of sixty (60) days

This application is to be used for the changing of like uses, in existing structures.

APPLICANT'S NAME: _____

I/A: _____

PHONE NO : _____ ADDRESS: _____

Property Location: _____
Block No _____ Lot No _____

Survey Attached: _____ Survey Unavailable: _____
(Please check one)

Name of Owner: _____

Phone No _____ Address: _____

Consent of Owner: _____

Tax Collector's Use Only:

I hereby certify that all taxes on said premises are paid to date.

Name: _____

Title: _____

Date: _____

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE APPLICANT:

1 Nature of business: _____

2. Number of Employees: _____

Hours of Employment: Sunday _____ Monday _____ Tuesday _____ Wed. _____
Thurs _____ Friday _____ Saturday _____

3. Deliveries:

Total number per day _____

Time of deliveries _____

	PER DAY	PER MONTH
Tractor Trailer	_____	_____
Common Carrier	_____	_____
UPS/Postal	_____	_____

4 Chemicals to be used by applicant:

A. Please list:

B. Attached are documents as to chemical content of all RED LABEL items:

5. Will any outside structures be changed? _____

If yes, list changes. Please note: Changes may require full site plan application:

6 Total square footage to be utilized by applicant: _____

7 Total square footage of building: _____

NOTE:

A All plans and construction must be approved by the Building Inspector.
Attach copies of all plans

B Fire Official must inspect before Certificate of Occupancy can be issued.

C A Certificate of Occupancy must be obtained from the Construction Official
before moving into a building.

D All applications must contain a letter requesting a waiver of site plan and why,
if Site Plan was previously approved, submit a copy with the application.

1 If this is the first time the premises are used, a full site plan according
to Ordinance must be submitted

2 The Board reserves the right to require full site plan upon review of
application

E If the applicant is LLC or Incorporated an attorney must represent you

I hereby certify that the above information is true, that if I deliberately falsified any
information, I am subject to punishment. I am also further aware that falsifying this
application may subject me to a revocation of any Certificate of Occupancy issued as a
result of this application.

APPLICANT'S SIGNATURE

DATE